

**MINUTES OF THE MEETING OF ROOKSDOWN PARISH COUNCIL HELD IN THE HALL, SAXON WOOD
SCHOOL ON MONDAY 23 NOVEMBER 2009 COMMENCING AT 19.30**

Present: Cllrs Adlam, Cavalier, Cordner, R Dobing, P Dobing, Lewis-Grey, Miller (Chairman), Statham & Parkinson (post co-option); B. Cllr Cherrett, C. Cllr Reid.

Invited guests: Mr Bill Luff & Andy Moore, Taylor Wimpey, Mrs June Balcombe, Community Development Manager, BDBC.

In Attendance: No members of the public
No member of the Press
Community Wardens Lucy Macminn, and Sarah Ratcliff.
Parish Clerk

1. APOLOGIES

All members were present.

2. DECLARATION OF INTERESTS

There were no declarations of interest.

3. MINUTES

23/10 It was
RESOLVED to receive, confirm the accuracy of, and sign the minutes of the meeting held on 26 October 2009.

3. CO-OPTION TO FILL PARISH COUNCILLOR VACANCY

24/10 It was
RESOLVED to co-opt Mr Jonathan Parkinson to fill the vacancy created by the resignation of Cllr Phipps. Cllr Parkinson signed his Declaration of Office and joined members at the committee table.

5. PUBLIC PARTICIPATION

An Open Forum was not required.

6. FEEDBACK ON THE PUBLIC MEETING RE THE SOUTHERN AREA OF PARK PREWETT

The Chairman introduced Mr Luff and Mr Moore and thanked them for attending. The report of the discussion which followed is at Appendix B to these Minutes.

STANDING ORDER 23[d]

25/10 It was
RESOLVED to alter the order of business, to receive a report from the Community Wardens under Agenda Item 8.

Sarah Ratcliffe introduced a new member of the team, Lucy Macminn and outlined how the community warden service would be delivered in the future

7. PRESENTATION BY BDBC (MRS J BALCOMBE) RE COMMUNITY FACILITY

Mrs Balcombe explained that the projected cost of the new Community Centre was now unexpectedly close to the limit of funds available, and outlined potential savings which would allow some headroom for additional facilities such as a MUGA (multi-use games area). Following discussion,

26/10 It was
RESOLVED that (i) the proposed "green" roof would be replaced by a conventional roof, (with suitable sound-proofing), which offers potential for re-use of "grey water" with potential for savings on future water costs; and (ii) to reduce the height of the frontage and (iii) to sign off on the plans for the Community Centre tabled by Mrs Balcombe.

The plans for the Community centre were then signed off on behalf of Rooksdown Parish Council, by The Parish Clerk, as Proper Officer, and by Cllr Adlam, as Chairman of Rooksdown Community Association.

It is hoped that the plans for the Community Centre will be submitted for planning approval within the next week and that permission will be granted by Christmas 2009.

Cllrs Cavalier and Cordner then left the meeting at 21:00.

8. REPORTS & FEEDBACK: BOROUGH & COUNTY COUNCILLORS AND THE POLICE.

Borough Cllr Cherrett's (KC) detailed Report is Appendix A.

C.Cllr Reid (SR) reported that there has been much discussion about a proposal by central government regarding the management of S106 contributions by developers, which would involve all such monies being lodged in a central government "pot" and allocated nationally, rather than specifically to the area from which they are generated.

As a borough councillor, SR has been looking at SHLAA (Strategic Housing Land Availability Assessment). He reported that the Aldermaston Triangle Site is likely to be retained as a potential site for housing, and suggested that RPC should determine and make it clear to BDBC what type of housing Rooksdown would prefer to see there.

9. PLANNING:

a. New Applications:

(i)	BDB/71472	Parklands Residential Home, Aldermaston Road: Erection of single storey extensions forming day room and WC	No objection
(ii)	BDB/71425	2 Gander Drive: Erection of a garden room to rear elevation	No objection
(iii)	BDB/71573	Display of 4 no. non-illuminated fascia signs	No objection

b. Planning Decisions: there were none.

10. FINANCIAL MATTERS

(a) Financial Reports 2009/2010

A financial report to the 19 November 2009 was noted.

(b) Payments for Approval

**27/10
RESOLVED**

It was to approve the following payments:

CQ No	Payee	Service	Amount
0208	Saxon Wood School	Hall Hire October 2009	£50.00
		Total	£50.00

© **Budget/Precept 2010/2011:** An initial draft budget/precept layout for 2010/2011 had been circulated to members prior to the meeting, and Paper B set out both the budget and proposed Precept. RPC's commitment to maintaining a stable parish rate per household was reaffirmed and following discussion of detail,

**28/09
RESOLVED**

It was to apply for the Limited General Grant of £1,110 offered by BDBC.

**29/09
RESOLVED**

It was to approve the draft 2010/2011 Budget prepared by the Clerk. ***(The budget is attached at Appendix C to these Minutes)***

30/09
RESOLVED It was
that a Precept of £14,700 for 2010/2011 be requested from BDBC, subject to the Clerk checking the Band D figures to be provided by BDBC to ensure that the per household rate is in keeping with prior years.

11. ROOKSDOWN COMMUNITY ASSOCIATION

Nothing to report, except that securing a venue for a planned Christmas Disco is proving difficult.

12. MOTIONS FROM COUNCILLORS

None received prior to the meeting.

13. CORRESPONDENCE

A list of correspondence had been circulated to Members and copies of those for discussion, issued with the Agenda were noted.

31/10
RESOLVED It was
not to make a grant to the Hampshire County Youth Band Association at this time, but that the Clerk would contact HCYBA

12. MATTERS FOR REPORT

a. Reports from Working Parties

Newsletter. Given the volume of material, it was envisaged issuing 2 editions in 2011.

Youth: (i) A more specific estimate for a ball wall offered by Kompan (the Multigoal at an approximate cost of £4,700) is to be requested by the Clerk. A more detailed specification and price are to be obtained. Grant funding is to be sought from BDBC, the Police, the Red Nose charity etc. (ii) Cllr Dobing had previously reported that a grant had been obtained to hold young peoples discos (aged 12-17) at the Ridgeway Centre and suggested that young people from Rooksdown would be welcome. The Clerk undertook to investigate the cost of funding a minibus each week.

Open Spaces: action is to be taken to level the surface of the football pitch and repair broken fencing.

b. Other matters for report.

(i) Allotments: BDBC official(s) to attend an RPC meeting; RPC to make it known to BDBC that it is their wish that provision of allotments should be included as part of any S106 agreements in relation to development of the Old Golf Course Site.

(ii) Liaison with HCA/Developers: Cllrs Statham & the Clerk will attend the next meeting on 4th December.

(iii) The Clerk confirmed that BDBC does provide salt bins (which HCC will fill and replenish with salt), but that there is a "tight" specification to be satisfied. BDBC's unofficial view was that there are no areas in Rooksdown which would satisfy that specification. The Clerk is to formally approach BDBC with a view to bins being installed before winter. Preferred locations are (a) Mill Road, by the notice board (b) half way up Pumphouse Way (c) On council land in Nightingale Gardens. Some means of securing the bin lids will need to be devised to prevent residents using the slat for their own drives.

32/10
RESOLVED It was
that, if required, the Clerk may purchase salt bins, within a limit of £1,000.

(iv) Benches: The Clerk had secured approval in principle to siting benches on the Mill Road Open Space, but a consultation with neighbouring residents is to be undertaken before final approval will be given. Clerk to take action.

15. MATTERS RAISED BY COUNCILLORS/CLERK

Cllr Parkinson: suggested that the height of the road safety hump on Crondall Terrace should be increased to be effective at all; and that the one on Pegg's Way be made more "user-friendly" to encourage motorists to use that road rather than rat-running through Crondall Terrace. *[Item for meeting with developers].*

Cllrs Miller/Adlam: requested that action be taken to remove rubbish in the southern area of Rooksdown, particularly in the woods by the approach to the new footbridge; and that the developers be asked to put down gravel to improve the muddy state of the footpath by the bridge. ***[Item for meeting with developers]***.

Cllr Miller: reported that he had been asked by BDBC (Mrs Balcombe) that RPC might like to consider producing a Parish Plan. The general feeling of Members was that until the promised community facilities are provided and a community spirit engendered, the necessary resident input would not be forthcoming. The Clerk undertook to obtain information on the process leading to a Parish Plan.

The clerk; reported that he had been approached by residents regarding the provision of hard-standings at bus-stops in the parish. He had personally approached a resident who confirmed that she was standing on the road because of the state of the verge by the bus-stop.

It was agreed to investigate the provision of (i) such hard-standing and (ii) removal of a section of hedge and the installation of concrete steps to permit access to the bus-stop on the Mill Road side of Rooksdown Lane for buses exiting towards the A339.

16. DATE OF NEXT MEETING

Future meeting of the Parish Council are to be arranged with a view to facilitating the attendance of the Beat Officer PC Ian Hoile. Future meetings are: Monday 1 February, 1 March and 29 March 2009..

There being no further business, the meeting closed at 22:45

Date.....

Chairman.....

Update from Borough Cllr Karen Cherrett

Community Facility Development Consultation

The final designs will be available to the Parish Council and RCA for sign off at this meeting. June Balcombe (BDBC) will attend the meeting to explain the planning process from here on in and offer any additional information that has come to light or that the RCA need take account of as it signs off the plans will be presented to the RCA and Parish for sign off. The intention is still to submit the planning application before Christmas.

Other progress with the development

BDBC officers are continuing to meet with developers and discuss the whole range of issues affecting the completion of the area. Current hot topics include:

- Release of land for play space – a letter detailing the works required to be carried out by the developers to enable adoption of the green space (by the Pavilion) was sent to TW this week
- Transfer of community trust funds – discussions are ongoing and progressing positively
- Pavilions maintenance – a work schedule was agreed this week and will be sent to the developers shortly with the aim of completing work to glass and guttering before Christmas. At resident request, benches will not be replaced at this time
- Un-landscaped land in Cutting Drive – remains to be resolved
- Through traffic and road closure – Peggs Way and Rooksdown Avenue passing by Harness House remain the priority for re-surfacing and completion prior to planned adoption of this section of the site (perhaps as early as next year)
- Heavy vehicles access to site – developers have agreed to monitor and warn any offending drivers
- Progress of street lighting – developers have been let down by the lighting contractor re connection of cabling in Peggs Way and adjacent areas. They are progress chasing this but accept this has a knock on effect with other areas of the site. They concerns of residents are being acknowledged by TW and they are trying to get the electricity company to commit to a work schedule for the completion of cabling
- Site for PCT surgery – the PCT continue to report a willingness to resolve the site but it seems that the Rooksdown Practice representatives have been unavailable for the past two meetings. BDBC officers are trying to re-set dates when everyone can get around the table and resolve the site and timelines for build.

I will continue to provide updates on these topics at the next and future meetings.

Vitelius Gardens Bus stop

I have reported back to residents the outcome of last meeting's discussion re the bus stop. Naturally they are disappointed that we feel unable to re-locate or remove the bus stop. They ask that the matter be kept under review and I have asked the community warden to speak with anyone at the stop when she passes in an attempt to reassure the residents involved. The bus companies are also aware of the issues of noise and have agreed, where they see any issues of nuisance, to refer the matter to the Police.

Southern area consultation – increased intensity of development

Following the exhibition run by DPP on behalf of Taylor Wimpey and the submission of our comments last month I have been assured that the comments are being taken into account. The developers are specifically looking at the comments raised re parking provision, design integrity of the circus and overall balance of green space. A new planning application is still to be submitted.

FEEDBACK ON THE PUBLIC MEETING RE THE SOUTHERN AREA OF PARK PREWETT

Mr Luff and Mr Moore, Taylor Wimpey (TW) had had meetings with BDBC development Control officials to discuss issues arising from the public consultation held some weeks earlier on their proposed development of an section of the Southern Area of Rooksdown. They are looking at the street scene and housing mix (probably 4 shared ownership & 6 rented properties). Parking arrangements are dictated by BDBC, but the intention is to provide parking as close as possible to the residents' homes. No play facilities are provided in the scheme, but TW said that "teen facilities" are normally outside housing developments.

Mrs Balcombe, BDBC Community Development Manager commented that every effort is being made to secure the early release of the large open space - "the Village Green" – hopefully by Spring/Summer of 2010, but that is dependent on providing safe access – made up roads, footways, lighting etc, which is a complex process, but there is a concerted desire to achieve this.

TW then displayed plans of a proposed development of the area around The Barn and former farm area. The proposal was well received by RPC members

Council Minutes

23 November 2009

Appendix C to mrpc2311009

Dated 23 November 2009

BUDGET AND PRECEPT CALCULATION 2010/2011

	Actual 2008/9	Budget 2009/10	Actual to 31/10 2009/10	Projected 2009/2010	Balance to 31/03/2010	Budget 2010/11	Note Diff
CAPITAL							
Addition to Reserves (future capital projects)	0	4050			0	8000	3950
Notice Board (08/9); Seats 09/10	1247	1000	906	1200	294	1500	500 1
REVENUE COSTS							
Admin Costs							
Clerk Salary	3528	3470	1723	3470	1747	3575	105
Clerk's Gratuity (Addition to Reserves)	0	130			0		-130
Admin Expenses }	1177	1400	615	1300	685	1400	0
Training	199	350			0	350	0 2
Insurance (Cornhill)	406	550	459	459	0	500	-50
Newsletter Costs/Printing	643	1000	393	900	507	1200	200
Meeting Costs	500	750	300	600	300	600	-150
Audit	185	200	210	210	0	230	30
Consultancy	1856	0	0	0	0	0	0
Section 137 (Inc £1070 to RCA)	1180	1500	1100	1500	400	1500	0 3
Subscriptions							
HAPTC/NALC/DATA PROTECTION	323	400	313	400	87	400	0
Parks & Open Spaces							
Grounds maintenance		350		200	200	350	0
VAT	318		194	194	0	0	0
Gross Expenditure	11562	15150	6213	10433	4220	19605	4455
Income							
Precept	13000	13000	13500	13500	0		
Bank Interest	564	300	13	20	7		-300 4
Grants	1070	1100	1100	1100	0	1100	0
Other receipts		0	10	10	0		0 1
VAT Receipts	447	244	318	318	0	194	-50 3
Gross Income	15081	14644	14941	14948	7	1294	
Surplus/Deficit	-3519	506	8728	4515	4213	18311	
Earmarked Reserves							
Comprising:							
Capital Projects Reserve	25541						
(Clerk gratuity 3.75% p.a)	430						
General Reserve (Min. 25% of revenue costs)	1751						
Total	27722			0	0		

PRECEPT CALCULATION

1 Budget 2010/2011 comprising

Expenditure	£19,605		
Income	£1,294	£18,311	
2 Bank balances @ 13/11/2008		£39,840	
3 Projected additional spend to 31/03/2009		£4,220	
4 Projected additional income to 31/03/2009		£7	
5 Therefore anticipated bank bals @ 31/03/2008	2-3+4	£35,627	
Which Comprises Reserves:			
6 a. Capital Reserves		£29,591	
7 b. Clerk's Gratuity		£430	
8 c. Prudent Reserve		£2,000	
		£32,021	
9 Net Balance available to offset Precept level	+5-6-7-8	£3,606	
Net Precept Request	1 minus 8	£14,705	say £14,700