

## ROOKSDOWN PARISH COUNCIL

**MINUTES OF A MEETING OF ROOKSDOWN PARISH COUNCIL (RPC)  
HELD IN THE ROOKSDOWN COMMUNITY CENTRE, ROOKSDOWN  
on 24 June 2019 at 1930**

	In Attendance	Apologies	Absent
Cllr Paul Mahoney (Chairman)	✓		
Cllr Paul Lovett (Vice-chairman)		✓	
Cllr Tim Botten	✓		
Cllr Pujitha Jasti	✓		
Cllr Scott Mason	✓		
Cllr Norman Morris		✓	
Cllr Jon Payne	✓		
Cllr Doug How	✓		
Cllr Dan Harris		✓	

**Clerk:**

Martin Whittaker

**In attendance:**

Simon Bound, Borough Councillor and Manager of Rooksdown Community Association (RCA)  
Sandy Burrell, Course Director, Weybrook Park Golf Club  
Michelle Biggs, Chair of RCA  
...plus one member of the public

**Action**

**19/76 To receive and accept apologies for absence**

Apologies were received from Cllr Lovett (work commitments), Harris (illness), and Morris (illness). County Cllr Taylor also gave his apologies (holiday).

**19/77 To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed**

None.

**19/78 To approve the minutes of the Rooksdown Parish Council meeting of 20 May**

The motion being proposed by Cllr Mahoney, seconded Cllr Botten, **IT WAS RESOLVED** unanimously to approve the minutes.

**19/79 To discuss matters arising from the minutes**

- 18/182 and 18/214 Apply to BDBC for bus shelters – Cllr Lovett – carried over as Cllr Lovett not present **Lovett**
- 18/273 Parish and Town Council Investment Fund – still waiting for dates from Cllr Taylor **Taylor**
- 19/7 Improvements to pedestrian crossings for the school - awaiting further information from Glen Parkinson of HCC – Clerk to chase **Clerk**
- 19/36 Organise purchase of skatepark cleaning equipment – Cllrs Payne/Harris – on agenda
- 19/35 LIF – Update on LIF bid – Cllr Payne – because of the complexity of the documentation required and the early deadline no submission was made in this round

**19/80 To invite members of the public to address the meeting (up to 15 minutes in total)**

A member of the public asked:

- For confirmation that that no construction traffic for Squirrel Wood was allowed to access the site down Mill Rd. Cllr Bound confirmed this was the case, and Cllr Mahoney asked him to report breaches to the site manager. Cllr How will also report this to the site.
- Other than yellow lines, can anything else be done to restrict non-resident parking? Cllr Bound stated that yellow lines have been put where allowed and required. Once adoption of the all the roads is complete a consultation with the appropriate authorities is needed.

**19/81 To consider improvements to the Skatepark – Cllr Payne**

Cllr Payne summarised the request for improvements (see appendix 1). The main uncertainty was the effect that the new skatepark in the Memorial Park would have on the usage at Rooksdown.

The feeling of the meeting was to wait until the Memorial Park skatepark is complete and see whether the Rooksdown numbers drop. The expected completion date is August 2020.

Cllr Payne agreed to contact the originator of the request and to get an estimate of costs from supplier for various types of extension.

**Payne**

**19/82 To discuss the impact of the proposed No Right Turn (NRT) to Rooksdown Lane and consider the next steps**

The Chairman confirmed that a letter summarising the situation had been delivered to all the households likely to be affected by the change asking them to put their opinions on the BDBC Planning Public Access System. As of today, 33 neighbour comments had been put on the website.

Sandy Burrell from the golf club was invited to join the discussion. He expressed surprise that the club had not been consulted by BDBC, especially as they had commented on the original Manydown Traffic Impact Assessment (TIA). He stated that the NRT was a major issue for the club as most traffic approached from the Basingstoke direction and would be rerouted through Gillies Drive. which would be unacceptable. He believed a new junction should be constructed on the A339, and this appeared possible as he had been informed the areas to the north east of the junction were owned by BDBC and HCC. There seemed no reason why these shouldn't be utilised.

He also said that they had measured the traffic flow in 2014, when they had counted about 360 movements per day on average. This was when the course only had 18 holes. The proposed development of 27 holes is expected to be completed in early 2020 and the flow would therefore be considerably higher – much greater than the figure of 200 used by SYSTRA in the TIA. It is expected to be at least double that figure per day once the development has been completed. He offered to copy the traffic flow report to RPC.

The Clerk was asked to contact the Manydown Project Team to ensure they are aware of these traffic flow figures.

**Clerk**

The golf club will be making a comment directly to BDBC.

**19/83 To receive reports from:**

1. Chairman of Rooksdown Parish Council
  - Police attended today to look undertake speed enforcement following the Chairman's campaign. They issued fines and warnings to a number of people and were planning to make more enforcement visits. The Chairman provided the latest data which has been collated from the Speed camera which has been sited on the corner of Park Prewett Road / Mill Road (see Appendix 2). The Chairman has been in contact with David Wilson Homes due to the state of the roads coming from the Gillies Meadow development, the speeding of the contractors who are working at the development, the state of the weeds that are Rooksdown resident facing at the blue hoardings on Park Prewett Road and the kick around area which has become greatly overgrown. The

Chairman has expressed his disappointment to the management team who seem to have taken their eye off the ball in this regard.

- Southern Area adoption update:
  - All highway works at the Squirrel Wood junction is complete – the gully grates have been replaced as requested by HCC. Final works/quality inspection are to take place this week.
  - Road Safety Audit inspection has been requested but no date provided yet. This is with PBA for Allenbuild and having spoken to them today they expect this to be in the next week to 10 days.
  - The Deed of Dedication is agreed – we are waiting for HCC’s solicitor to issue an engrossment
  - Updated Works Plan was issued by Taylor Wimpey last week and we are waiting for HCC’s confirmation.
- 2. Clerk to the Parish Council – Taylor Wimpey had raised an issue concerning the handover of the car parks, as BDBC might be expecting the land as part of the POS. The Clerk was asked to check with Sooh Boocock (BDBC).
- 3. County Councillor – no report.
  - Borough Councillor - Bin collections will change on 22 July. Households will be informed over the next few weeks.
- 4. Rooksdown Community Association – the current focus was on the Rooksdown Summer Fair (see agenda item)
- 5. Police/PCSO/CSPO – no report.

Clerk

**19/84 To agree delegated authority for approval of the Clerk’s hours**

The motion being proposed by Cllr Mahoney, seconded Cllr Mason, **IT WAS RESOLVED** unanimously to delegate authority to the Chairman, or in his absence the Vice Chairman, to approve extra hours for the Clerk up to a maximum of 10 hours per month.

**19/85 To approve payments**

The motion being proposed by Cllr How, seconded Cllr Mason, **IT WAS RESOLVED** unanimously to approve the payments as follows:

Date	Description	Supplier	Amount
09/05/2019	Domain renewal	123-reg Ltd	59.94
21/05/2019	Insurance premium	Came and Co	638.72
21/05/2019	HR Consultancy Service	HALC	180.00
21/05/2019	Weed spraying	All Aspects Tree and Garden	250.00
21/05/2019	Hall hire	RCA	30.00
21/05/2019	Hall hire	RCA	18.00
21/05/2019	Office facilities	RCA	15.00
21/05/2019	Handyman	RCA	500.00
21/05/2019	Website fee	Webhosting UK COM Ltd	19.98
21/05/2019	April pay	M Whittaker	767.18
21/05/2019	April overtime	M Whittaker	107.00

Cllr Mahoney was asked to authorise the payments.

**19/86 To note current bank reconciliations**

The reconciliations, verified and signed by Cllr Jasti, were duly noted.

**19/87 To appoint Full Signatories for the bank accounts**

Carried over to the next meeting.

**19/88 To receive update on the allotments – Clerk**

The Clerk reported that the work on the allotments had been completed and that they had now been handed over to residents. A significant amount of extra work had been required, due mainly to the inefficacy of the first application of weedkiller, but the final cost would be within the amount approved in earlier meetings.

There are now 13 people on the waiting list.

A request had also been received to erect a fence between two of the split allotments. However, the Rules require the written permission of RPC for this and therefore it would be brought to the next RPC meeting.

Clerk

**19/89 Planning applications**

1. [19/01173/HSE](#) | Conversion of garage to home dog grooming | 19 Balsan Close Basingstoke Hampshire RG24 9SY  
The motion being proposed by Cllr Mahoney, seconded Cllr How, **IT WAS RESOLVED** unanimously to offer no objection
2. [19/01354/VLA](#) | Variation of Section 106 agreement relating to 13/00579/OUT to amend the trigger for delivery of the allotment area. | Land North Of Park Prewett Aldermaston Road Basingstoke Hampshire  
The motion being proposed by Cllr Mahoney, seconded Cllr Mason, **IT WAS RESOLVED** unanimously to object, final wording for the trigger to be agreed by the Chairman and Clerk, or if this could not be agreed, left to BDBC.
3. [19/01517/FUL](#) | Erection of a single storey infill extension and relocation of a disabled parking space | North Hampshire Hospital Aldermaston Road Basingstoke RG24 9NA  
The motion being proposed by Cllr Mahoney, seconded Cllr Botten, **IT WAS RESOLVED** unanimously to offer no comment.
4. Applications not on agenda  
[19/01636/DEM](#) | Demolition of former NHS buildings | The Hollies Aldermaston Road Basingstoke Hampshire  
As well as the issues raised by the extra heavy traffic through the centre of Rooksdown, there was some uncertainty about the proposed access route for demolition traffic as this seemed to be against the flow agreed for the Gillies Drive development. However, Mark Glendenning of Home England had requested an opportunity to speak to RPC about this, so it was decided to hold it over to the next meeting.

**19/90 To note positioning of skatepark clean-up sign and equipment and agree next steps (see attached) – Cllr Payne**

The positioning of the board and equipment on the back of the existing sign was noted. The next steps would be:

- Clerk to obtain permission from BDBC for this and to request help and advice on the best way of doing it.
- Clerk to arrange purchase of the necessary equipment with Cllrs Payne and Harris.

Clerk

Clerk

**19/91 To discuss support for the Rooksdown Summer Fair**

It was agreed that the information boards prepared for the Annual Parish Meeting would be used for the Fair, and that three others would be required. The copy for these would be prepared by:

- SpeedWatch and Manydown No Right Turn – Cllr Mahoney
- Hedgehog highway – Cllr Payne

The following agreed to provide help at the Fair:

- Set-up at 0900: Cllrs Mason, Mahoney, Lovett
- Tear-down: Cllrs. Mason, Lovell, Mahoney and Botten.

All other councillors were asked to attend to man the stand during the event.

**19/92 To discuss the car parks at Peggs Way and Easter Square**

The Clerk was asked to remind Taylor Wimpey that the vehicles currently semi-permanently parked on the sites should be removed before handover.

Clerk

**19/93 To discuss how to make Rooksdown appear festive at Christmas 2019**

Carried over till the next meeting.

**19/94 Chairman's correspondence**

Sheepwash Court – a large number of emails had been received about construction traffic using this route. However, RPC did not have the power to address the situation and no further responses would be made. In case of further enquiry, a prepared statement would be issued referring the enquirer to Hampshire Highways.

The Chairman reported that he had received a complaint about the allotments. He is dealing with it and will update the Council at a future meeting.

**Mahoney**

**19/95 Clerk's correspondence**

None.

**19/96 Chairman to close meeting**

The Chairman closed the meeting at 2055.

# Appendix 1: Skatepark extension briefing – June 2019

V1 18/6/19

## Edited version of enquiry from member of the public

I am writing to ask how I can go about applying to add something to the Rooksdown skatepark to make it a safer space for all of us. The proposal is for the addition of a flatground space: a square and flat area of concrete for people to try flat ground tricks. Skateboarders especially do this to warm up and to learn new flips etc. Currently the area at the top of the ramps is being used for this, making it congested and dangerous. It seems to be something that all users would like added.

I am a frequent user of the park and see the congestion all the time: when there are 4- 6 skateboarders skating flatground we are in people's way and they are in ours, making it dangerous. The space could also include a flat rail and a ledge so people of lesser abilities could learn grinds on something easier before stepping it up to the down ledges and rail.

## Observations

- There are many improvements that could be made to the park, but this is probably the cheapest "add-on" on the list.
- A sensible location might be at the back, concreting up to the fence area, farthest from the path. Another option would be a flat pad on the other side away from the school, but this could incur challenges related to noise and space consumption. It probably could not be on the school side of the park, for reasons of noise.
- The sound barrier fence would probably be too expensive to move
- There are organisations such as the Tony Hawk foundation that might consider a small grant to fund something like this.
- The cost could be £15k because of design/mobilisation costs and tooling.

## Concerns

- How will a proposed extension to the park be received by neighbours and other park users?
- Is it too small a project? Works like this can be seen as poor value because of the sheer cost of managing the process. Would it be better to ask for more?
- Where would the budget come from? What options do we have?
- What effect will the redevelopment of the skatepark in the Memorial Park have on demand in Rooksdown? This is scheduled to start this financial year.

**Cllr Jon Payne**

**Martin Whittaker**

Clerk and RFO

# Appendix 1: Rooksdown - speeding - Breakdown of volumes speeds and times March/April 2019

Park Prewett Road / Mill Road

2019	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON
	18-Mar	19-Mar	20-Mar	21-Mar	22-Mar	23-Mar	24-Mar	25-Mar	26-Mar	27-Mar	28-Mar	29-Mar	30-Mar	31-Mar	1-Apr	2-Apr	3-Apr	4-Apr	5-Apr	6-Apr	7-Apr	8-Apr
Total vehicles	968	991	960	929	930	800	716	917	951	944	967	1002	803	714	924	842	921	799	915	817	702	846
>21 mph	673	681	677	646	641	507	485	602	645	668	721	735	466	508	608	577	657	578	684	578	446	596
%	70%	69%	71%	70%	69%	63%	68%	66%	68%	71%	75%	73%	58%	71%	66%	69%	71%	72%	75%	71%	64%	70%
24mph +	471	475	443	467	438	355	319	410	414	453	533	562	298	261	420	376	468	393	505	383	299	413
%	49%	48%	46%	50%	47%	44%	45%	45%	44%	48%	55%	56%	37%	37%	45%	45%	51%	49%	55%	47%	43%	49%
Worst recorded speed	39	49	42	40	37	43	46	39	37	49	39	41	42	41	38	38	37	42	39	43	55	43
	7.40am	8.52pm	8am	10pm	9.58pm	6.30am	3pm	9pm	10pm	11am	6.40pm	4pm	9.45pm	3pm	11am	7pm	6pm	4.55pm	5pm	8pm	5.45pm	5pm

19358  
13379  
69%  
9156  
47%

VOLUME OF VEHICLES 24 MPH & OVER	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON
	18-Mar	19-Mar	20-Mar	21-Mar	22-Mar	23-Mar	24-Mar	25-Mar	26-Mar	27-Mar	28-Mar	29-Mar	30-Mar	31-Mar	1-Apr	2-Apr	3-Apr	4-Apr	5-Apr	6-Apr	7-Apr	8-Apr
12:00 AM-1:00 AM	2	8	4	2	4	9	9	2	2	1	1	1	8	5	0	2	0	1	3	6	7	4
1:00 AM-2:00 AM	6	2	0	3	1	8	6	1	0	0	1	2	4	4	0	0	1	1	2	4	3	1
2:00 AM-3:00 AM	0	0	1	0	1	7	3	3	1	0	1	2	0	0	0	1	2	2	1	2	4	2
3:00 AM-4:00 AM	1	2	0	1	3	1	3	1	1	4	2	2	0	0	1	0	0	1	1	3	0	0
4:00 AM-5:00 AM	1	1	0	0	0	5	0	3	1	0	2	0	0	0	1	0	0	0	2	5	2	0
5:00 AM-6:00 AM	2	0	3	0	1	3	2	1	0	0	1	0	2	2	2	5	3	8	4	2	0	4
6:00 AM-7:00 AM	7	5	5	3	1	7	3	5	3	5	14	7	4	3	7	13	7	20	16	5	2	9
7:00 AM-8:00 AM	17	13	14	21	11	2	2	24	11	18	15	10	4	12	12	25	22	33	28	7	3	17
8:00 AM-9:00 AM	25	32	21	15	13	11	10	30	22	26	27	16	7	18	25	34	29	39	26	16	12	17
9:00 AM-10:00 AM	30	28	33	35	30	16	13	40	28	41	43	40	14	6	23	21	22	19	21	20	11	18
10:00 AM-11:00 AM	31	30	25	32	18	21	11	18	13	18	26	27	15	7	11	7	23	17	27	22	19	20
11:00 AM-12:00 PM	26	29	19	21	19	26	23	18	17	14	24	29	17	22	16	20	33	16	27	37	21	34
12:00 PM-1:00 PM	26	21	28	17	26	23	30	16	28	22	32	30	28	32	26	24	24	26	25	30	29	18
1:00 PM-2:00 PM	30	22	25	19	30	34	29	19	18	13	39	36	26	20	23	16	22	25	32	23	16	21
2:00 PM-3:00 PM	34	31	29	31	35	28	20	18	21	19	24	23	19	14	25	26	31	27	42	35	34	38
3:00 PM-4:00 PM	36	34	32	38	32	27	23	27	38	30	47	50	18	16	31	29	22	24	32	34	26	34
4:00 PM-5:00 PM	36	35	41	37	41	15	22	22	26	38	37	52	21	19	51	33	58	28	52	17	26	50
5:00 PM-6:00 PM	27	33	55	40	35	15	24	40	52	45	51	59	20	17	55	37	51	23	53	31	31	52
6:00 PM-7:00 PM	47	43	34	53	37	30	30	40	47	59	49	48	20	18	44	24	48	30	29	21	20	23
7:00 PM-8:00 PM	27	31	25	35	28	17	11	25	31	33	32	31	16	17	27	27	24	17	32	19	10	9
8:00 PM-9:00 PM	21	23	12	29	22	18	19	17	16	21	27	31	13	16	16	12	13	15	21	23	17	17
9:00 PM-10:00 PM	16	24	16	22	25	13	14	16	24	21	21	29	20	8	14	12	20	11	21	13	6	13
10:00 PM-11:00 PM	12	15	15	7	7	7	6	16	8	17	8	24	16	5	7	6	8	6	5	5	6	10
11:00 PM-12:00 AM	11	13	6	6	18	12	6	8	6	8	9	13	6	0	3	2	5	4	3	3	0	2
Number of vehicles	471	475	443	467	438	355	319	410	414	453	533	562	298	261	420	376	468	393	505	383	305	413

Average

3	12:00 AM-1:00 AM
2	1:00 AM-2:00 AM
1	2:00 AM-3:00 AM
1	3:00 AM-4:00 AM
1	4:00 AM-5:00 AM
2	5:00 AM-6:00 AM
5	6:00 AM-7:00 AM
11	7:00 AM-8:00 AM
17	8:00 AM-9:00 AM
20	9:00 AM-10:00 AM
16	10:00 AM-11:00 AM
18	11:00 AM-12:00 PM
20	12:00 PM-1:00 PM
19	1:00 PM-2:00 PM
22	2:00 PM-3:00 PM
24	3:00 PM-4:00 PM
27	4:00 PM-5:00 PM
30	5:00 PM-6:00 PM
28	6:00 PM-7:00 PM
19	7:00 PM-8:00 PM
15	8:00 PM-9:00 PM
14	9:00 PM-10:00 PM
8	10:00 PM-11:00 PM
5	11:00 PM-12:00 AM
327	